

# WHEN USING MY COMPUTER, I SHOULD REMEMBER TO...



**Keep my personal details safe. Don't tell anyone my name, address, or my bank details**



**Don't send any money to anyone I speak to online. This could be on chat rooms or in an email.**



**If I see something I want to buy online, I can speak to my staff to see if I can afford it**



**Print off any emails that I think are important. I can show them to my staff and they can help me to decide.**